

SELECTMEN'S MEETING
Town of Brownfield
November 3, 2009

Selectmen Present: Carol Brooks, Erik Walker and Cindy Willets

Others Present: Jenn Coen & Matt Coen, Alvina Day, Michelle Day, Richard Norcross, Richard Perreault, Linda Pestilli, Cindy Walker and Tara Warren

The meeting was called to order at 6:00 P.M. Warrants were reviewed and approved.

Frank Day reported that last Monday was spent doing shoulder work on Porter Road and Moore Road, ditching on Farnsworth Road, grading on Lewis Road, Burnt Meadow Road and Dugway Road and handling administrative paperwork. On Tuesday, Ernie and Jeff went to a workshop in Augusta on Traffic Control and Work Zone Safety while Frank performed ditching on Farnsworth Road. Wednesday and Thursday were spent hauling winter sand and performing vehicle maintenance. On Wednesday, Pike Industries finished paving on Moore Road. More ditching was also done on Farnsworth Road on Thursday. Frank also discussed a maintenance program for the furnace at the new garage and will get several estimates before moving forward. The PW Department also took down the American flags and replaced them with the new swivel poles and the seasonal flags supplied by the Beautification Committee. Several of these American flags will have to be replaced since they are tattered and torn. Michelle also mentioned that a pumpkin was residing on the hand of the monument at Bean Spring Park following Halloween. Lucas Tree will inspect the tree across from the Grove's property on Haley Town Road while they are in town doing work for CMP.

Chief Perreault reported a quiet week. Tank truck #1 is on the road and in service. The annual Turkey Shoot will be held on Monday, November 23rd at the Brownfield Community Center starting at 7:00 P.M.

Julie Watkins brought before the Selectmen an offer of a 1996 Ford Econoline Van that Mike and Linda Stella of Woodland Acres have agreed to donate to the Town. The majority of the usage is expected to be by the Rec. Department for transportation during summer camp field trips, sports tournaments, travel leagues, etc. MMA highly recommends the usage of a town-owned van for transportation during Town-sponsored activities to especially limit liability of Town employees that have previously used their own vehicles for this purpose. In order to meet MMA and Department of Labor guidelines, a Town employee age 18 and over must review a power point presentation and show capable driving skills in order to be covered under the Town's policy. The Fire Department has offered to help with the skills portion of the training. This special training is required on coverage for all 15-passenger vans. Insurance for a full year is \$506, and this premium will not be due until renewal of the Town's policy in 2010. Several Rec. Committee members were in attendance and voiced their support for the acceptance of this van. Julie was asked to follow up with the legal department at MMA

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to see if they had any concerns. Meanwhile, Eric made a motion that was seconded by Carol to tentatively accept the donation pending mechanical inspection and legal advice. All were in favor.

Discussion followed on getting new keys at the BCC or changing the code since the same code has been in effect since when the building was used as a school. Julie will follow up on this with the local security firm.

Following a brief discussion, Carol made a motion that was seconded by Erik to start each weekly selectmen's meeting with a workshop at approximately 5:15 P.M. with the regular business portion of the meeting starting at 6:00 P.M. Cindy reminded them that she most likely would not be able to be in attendance until 6:00 P.M. The camera will be turned on at 5:15 P.M. but no official minutes will be taken. All were in favor.

No new TRIO training actually took place in Denmark as had previously been reported. Carol will follow up with the Denmark Selectman she spoke to at the time to straighten this out. The Selectmen signed abatements for veteran's exemptions that were miscalculated.

At 8:35 P.M., Erik made a motion that was seconded by Cindy to adjourn. All were in favor.

Respectfully submitted,

Julie A. Watkins
Town Administrator

SELECTMEN'S MEETING
Town of Brownfield
November 17, 2009

Selectmen Present: Carol Brooks, Erik Walker and Cindy Willets

Others Present: Frank & Alvina Day, Michelle Day, Richard Perreault and
Cindy Walker

Workshop mode of meeting was opened at 5:15 P.M. Regular meeting was called to order at 6:10 P.M. and warrants were reviewed and approved.

Frank reported that he was on vacation last week. Ernie and Jeff hauled gravel to and worked on Farnsworth Road. Work on this road is done for the present. Trash was picked up and equipment was being used to clean out culverts on Tuesday. This work was performed without Dig Safe and a cable was cut. Frank is waiting to hear from the State regarding any possible penalties. Wednesday was a holiday. Thursday was spent cleaning out more culverts – by hand. About 10% of the culverts have been cleared. Out of the 27 American flags taken down, 11 need to be replaced. Some of the poles also need to be replaced and the flags are 3'x5' in size. Frank will look into the prices of replacement poles and flags. Carol asked what the condition of Farnsworth Road was and if there were any proposed plans to pave this road. Frank assured her that paving was not an option any time soon. He also needs to meet with Fryeburg's PW Director to see if they are planning on plowing in from the Haley Town Road end. There is approximately one mile left of the Farnsworth Road that still needs to be repaired.

A lengthy discussion followed on purchase order procedures. After much consideration and debate, Erik made a motion that was seconded by Carol whereby the PW Department is exempt from pre-authorized purchase orders as long as the PW Director operates within the Town-approved budget. Cindy was opposed to this motion but it carried by a vote of 2-1.

Chief Perreault reported a quiet week for the Fire Department. A reminder that the annual Turkey Shoot is being held next Monday, November 23rd at 7:00 P.M. at the Brownfield Community Center.

A benefit supper for the family of Clayton Eastman who lost his hay barn to a fire is scheduled for Saturday, November 21st at 4:30 P.M. at the Masonic Hall.

In preparation for the new sign at the Brownfield Community Center, a couple of phone calls will be made to see if there is a cherry picker available to help install the 2'x12' sign. The security code at the BCC has been changed and a note advising anyone using the building that does not have the new code to contact the Town Administrator or Rec. Director.

Several of the local R/E brokers will be called to get estimates on the value of the old town garage. The electricity will remain on so viewing is easier.

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Carol made a suggestion that the Selectmen try to meet once a month on a Saturday to try and get more work done. This meeting would be in the form of a workshop. It was determined that, starting in January, the second Saturday of each month from 9-11 A.M. will be a workshop meeting of the Selectmen.

Lighting towards the right front side of the Town Office is poor and the Oxford County Sheriff's Department will be contacted to see if they will leave the light on in front of this building. It is possible that the light could be put on a sensor that would automatically turn on at dusk.

Carol brought up that the Budget Committee was set up to have nine (not seven) elected citizens along with the PW Director, Treasurer and Selectmen. There are people interested in joining this Committee if not all positions are filled. Julie will look into this.

In the 2001 Town Report, it stated that for all town meetings, Selectmen will notify registered voters by US Postal Service of these upcoming meetings. The question was raised as to whether it will take a vote of the Town to do away with this article or, if this article was not repeated, is it no longer valid anyway. The Town Clerk will check with the legal department of MMA.

Erik brought up Stuart Smith's property and the wording of the Town's current Land Use Ordinance where the word "dwelling" is used instead of "building". He has created a formula that can be used when using a building's footprint to determine taxation instead of the customary "buildable base". After some discussion, Erik made a motion to abate parcel R14-027-00B in the amount of \$269.70. Carol seconded. It will be requested of the Tax Collector to write out an abatement for the Selectmen to sign. Cindy opposed this motion which passed by a vote of 2-1. It was then determined that a motion was not necessary but that the Tax Collector would be advised of the Selectmen's decision.

Erik made a motion that was seconded by Carol to adjourn at 8:15 P.M. All were in favor.

Respectfully submitted,

Julie A. Watkins
Town Administrator